



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

**Wednesday, 23 July 2025 - 6.00
p.m.**

Morecambe Town Hall

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. Meetings are livestreamed please click [HERE](#) to watch using MS Teams. Please contact Democratic Support via email democracy@lancaster.gov.uk if you wish to register to speak or ask a question at this meeting. The deadline to register is noon on Friday 18 July 2025.

Mark Davies,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Wednesday, 23 July 2025 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 18 June 2025 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

To receive questions in accordance with the provisions of Council Procedure Rules 11.1 and 11.3 which require members of the public to give at least 3 days' notice in writing of questions to a Member of Cabinet or Committee Chairman.

7. **PETITIONS AND ADDRESSES**

To receive any petitions and/or addresses from members of the public which have been notified to the Chief Executive in accordance with the Council's Constitution.

8. **PETITION - CAMPAIGN TO PRESERVE THE GREEN BELT STATUS OF LAND BETWEEN MANOR LANE, SLYNE WITH HEST AND GREENWOOD DRIVE/AVENUE AND PINWOOD AVENUE/CRESCENT , BOLTON LE SANDS AND OBJECT TO ITS USE FOR DEVELOPMENT (Pages 5 - 9)**

To receive a Petition, notification of which has been received by the Chief Executive in accordance with the Council's Constitution.

In accordance with the Council's petition scheme, as the petition has over 500 signatures, it will be presented to full Council for debate.

9. **LEADER'S REPORT (Pages 10 - 13)**

To receive the Cabinet Leader's report on proceedings since the last meeting of Council.

REPORTS REFERRED FROM CABINET, COMMITTEES OR OVERVIEW AND SCRUTINY

10. **PAY POLICY STATEMENT 2025/2026 UPDATES AND PAY RATIOS (Pages 14 - 20)**

Report of People and Organisational Development Committee.

MOTIONS ON NOTICE

11. **MOTION IN SUPPORT OF THE MORECAMBE FESTIVAL MARKET, ITS TRADERS AND THEIR CUSTOMERS (Pages 21 - 24)**

To consider a motion on notice submitted by Councillors Ainscough, Cozler and Whitaker.

Briefing Note published 18 July 2025

OTHER BUSINESS

12. **EXECUTIVE ARRANGEMENTS - CABINET PORTFOLIOS (Pages 25 - 29)**

Report of the Senior Manager, Democratic Support and Elections.

13. **ALLOCATION OF SEATS TO POLITICAL GROUPS (Pages 30 - 33)**

Report of the Senior Manager, Democratic Support and Elections.

14. **APPOINTMENTS AND CHANGES TO COMMITTEE MEMBERSHIP**

Group Administrators to report any changes to Committee Membership.

15. **QUESTIONS UNDER COUNCIL PROCEDURE RULE 12**

To receive questions in accordance with the provisions of Council Procedure Rules 12.2 and 12.4 which require a Member to give at least 3 working days' notice, in writing, of

the question to the Chief Executive.

16. **MINUTES OF CABINET** (Pages 34 - 52)

To receive the Minutes of Meeting of Cabinet held 8 July 2025.



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

Published on, 15 July 2025.